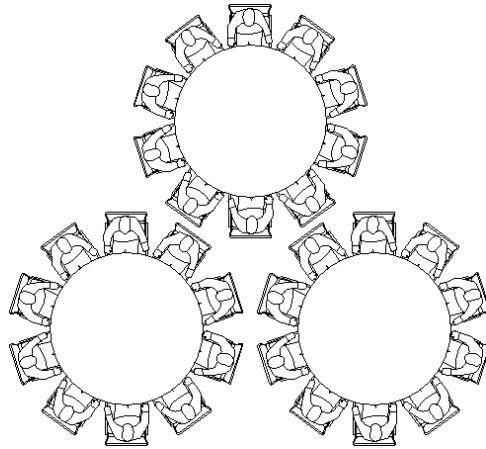


# Herald Center

event space & venue

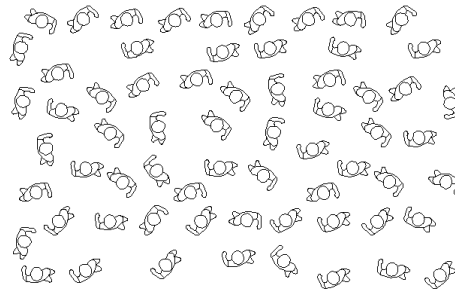
## SEATING CAPACITY

BANQUET STYLE - 80

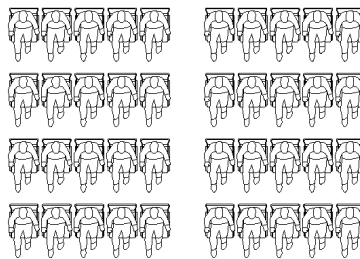


COCKTAIL STYLE - 60

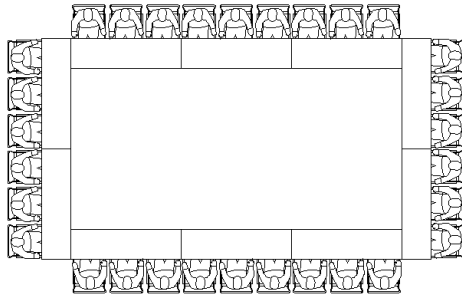
INCLUDES STANDING HIGH-TOP TABLES



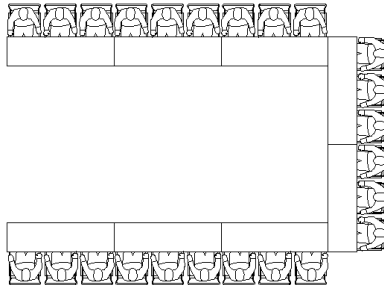
THEATER STYLE - 100



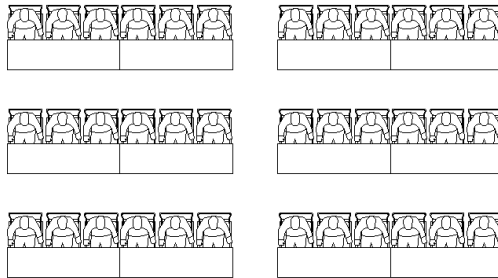
HOLLOW SQUARE CONFERENCE- 36



HORSESHOE CONFERENCE - 30



CLASSROOM CONFERENCE – 60  
TABLE SIZE NOT AVAILABLE FROM THE HERALD CENTER



- PODIUM PROVIDED
- BANQUET TABLES AND CHAIRS AVAILABLE AS A PART OF YOUR PACKAGE
  - 5 – 8ft long tables
  - 5 – 6ft long tables
  - 15 – 5ft round tables
  - 5 – 4ft round tables
  - 5 – High Top tables
- 125 Banquet style Chairs

PROJECTOR AND SCREEN AVAILABLE FOR RENT - \$150 / DAY  
TABLECLOTHES AVAILABLE FOR RENT - \$20 / EACH

PREFERRED VENDORS FOR OTHER RENTALS:  
Please inquire with our staff regarding preferred vendors

RECOMMENDED TABLECLOTH SIZING FOR OUR TABLES:

<u>Table Size</u>	<u>Tablecloth Size</u>			
	60 x 102 inch Rectangular	60 x 126 Inch Rectangular	90 x 132 inch Rectangular	90 x 156 inch Rectangular
<b>6 ft.</b> 72" L x 30" w x 30" H	15" Drop	Sides: 27" Drop Front & Back: 15" Drop	Full Drape	Puddle
<b>8 ft.</b> 96" L x 30" W x 30"H	Sides: 3" Drop Front & Back: 15" Drop	15" Drop	Sides: 18" Drop Front & Back: 30" Drop	Full Drape

<u>Table Size</u>	<u>Tablecloth Size</u>			
	90 inch Round	108 inch Round	120 inch Round	132 inch Round
<b>30"</b> 30" Round Top 30" Height	Full Drape	Puddle	Puddle	Puddle
<b>36"</b> 36" Round Top 30" Height	27" Drop	Puddle	Puddle	Puddle
<b>48"</b> 48" Round Top 30" Height	21" Drop	Full Drape	Puddle	Puddle
<b>60"</b> 60" Round Top 30" Height	15" Drop	24" Drop	Full Drape	Puddle
<b>72"</b> 72" Round Top 30" Height	9" Drop	18" Drop	24" Drop	Full Drape